

## SPLIT EXAMS:

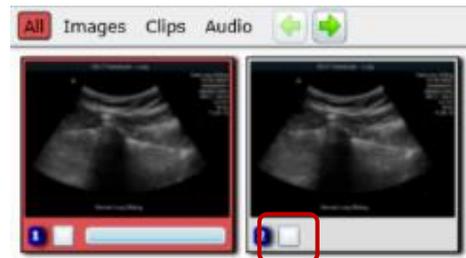
- ❖ Only users with appropriate access rights can split or merge exams.

Exams can be split into one (1) or more additional exam(s). Exams previously split can be merged back together. Icons to the left on the **Exams - List** screen indicate the parent (or original) exam and the split exam(s).

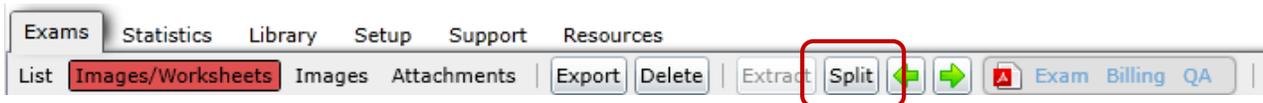
Parent or original exam icon

Split exam(s) icon

1. Open the exam in either the **Images** or **Images/Worksheet** screen.
2. Select the checkbox (a check will appear in the box) at the bottom of each of the image thumbnail(s) to be split into another exam.
3. Select the **Split** button at the top of the screen.

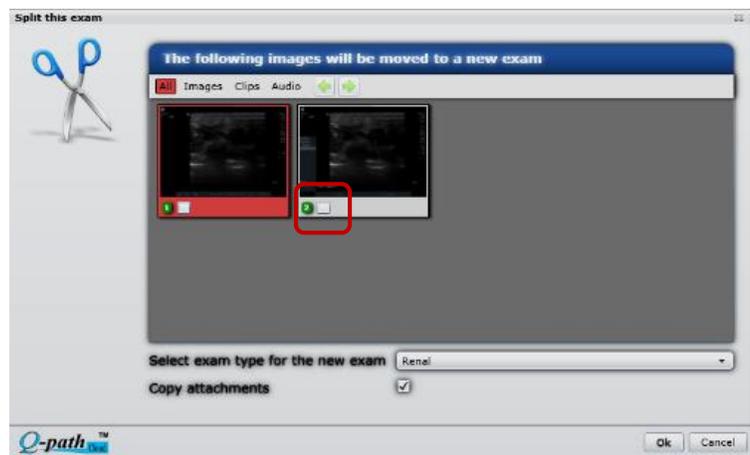


- ❖ The **Split** button will be grayed out until at least one (1) image thumbnail is checked.



4. The following screen will appear. Images split into the new exam can be cut from or copied to the original exam.

- ❖ To **Copy** images from the original exam to split exam select (check) the checkbox of images on this screen – leaving a copy in the original exam.
- ❖ To **Cut** images – do not check boxes.



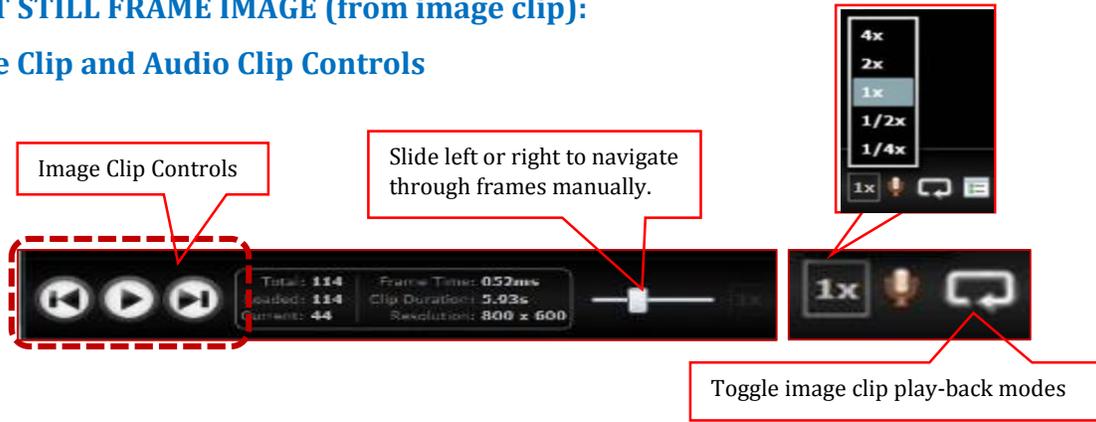
5. Select the exam type for the new exam from the dropdown list.

	Exam Date	Patient ID	Patient Name	Accession #	Exam Type	Operator	Attending
	27/12/2010	Z05490283	Tryet, Trish	All	Cardiac	Doe, Jane	Almin, Rick
	27/12/2010	Z05490283	Tryet, Trish	All	Cardiac	N/A	N/A

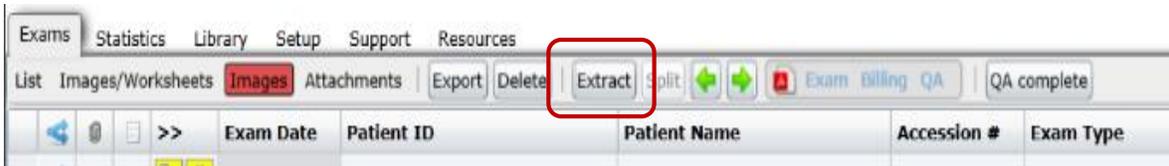
6. Select **OK**. A new exam is created. The following list window opens indicating the both the original and split exams. Patient demographics are duplicated for the new exam.
7. Select **Refresh** button at the top of the screen to return to the previous **Exams List** screen.

**EXTRACT STILL FRAME IMAGE (from image clip):**

**Image Clip and Audio Clip Controls**



1. Select image clip to display in full left image panel.
2. Pause the image clip.
3. Advance the clip to the desired frame.
4. Select the **Extract** button at the top of the screen.

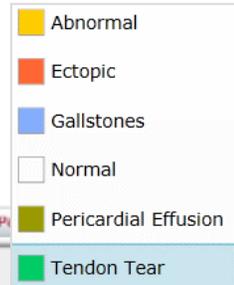


5. The image frame is added to the list of thumbnails as a still image.

**TAG EXAMS OF INTEREST:**

- ❖ Exams of interest can be tagged making them easy to locate – use filter under Header.
- ❖ **Category** tags are private therefore only the user that set the tag will see the tag.
- ❖ **Classification** tags are public.
- ❖ Tag labels and tag color coding are created by the site administrator.

1. Double-click on the **Category** or **Classification** field for the exam of interest.
2. Select an exam tag from the drop-down list.



Patient Name	Accession	Exam Type	Operator	Attending	Re	Images	Clips	Audio	User group	QA Status	Category	Classification
Raisanelle, Will		Biliary	Almin, Rick	N/A	A	1	0	0	Administrat	Complete		
Greko, Pellie	Data	Pelvic	Doe, Jane	N/A	N	1	0	0	Resident	Not submitted		<input type="checkbox"/> Normal
VASCU, Carla	Data	Vascular	Doe, Jane	Almin, Rick	N	2	0	0	Resident	Not submitted		
Gerbasco, Tiber	Data	Gallbladder	Doe, Jane	Smith, Sam	N	1	0	0	Resident	Not submitted	Tendon	Gallstones
Fastile, Trixie	Data	FAST	Doe, Larry	Smith, Sam	N	1	0	0	Resident	Not submitted		<input type="checkbox"/> Normal
Carsille, Quedel	Data	Aorta	N/A	N/A	N	1	0	0		Not submitted		<input type="checkbox"/> Normal
Bertilla, Lila		FAST	N/A	N/A	N	9	1	0		Pending		Pericardial

- ❖ A complete Q-path User Manual is located under the Support tab within your Q-path application